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**Minutes:** Special Meeting- July 20, 2022, 9:00 am via Zoom

Present: Rod Ward (Chair), Carol Ballantyne, Brad Kneller, Joe Vella, Dennis Banka, Cathy Still, Brad Kneller, Camille Barr (Secretary)  
Guests: Kevin MacLeod (BFFHT), Nicky Kunkel (Village of Burk's Falls)  
Regrets: Tom Bryson, Marianne Stickland (Vice Chair), Norm Hofstetter, Barbara Belrose

Called to order at 9:00 am by Chair R. Ward

1. **DECLARATION OF PECUNIARY OF INTEREST:** None.
2. **DELEGATIONS:** Kevin MacLeod- Executive Director, Burk's Falls Family Health Team
3. **RESOLUTIONS PASSED:**  
2022-17 Moved by Joe Vella - Seconded by Carol Ballantyne

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council received an overview of the OTN renovation plans from the BFFHT Executive Director and approves the cost of the renovation up to \$15,000.00. Carried.

#### 4. **ITEMS FOR DISCUSSION**

##### 1) **OTN Renovation Review**

K. MacLeod provided Council with the rationale for the OTN renovation including an overview of the current and new space design. The overall purpose of this renovation project is to expand the space supporting mobility needs, promoting social distancing, and for overall functionality to provide service.

K. MacLeod asked that the Council approve the renovation plans utilizing the reserves that have been collected over the years for OTN to cover the expense. K. MacLeod does not have a cost yet for this project.

Secretary C. Barr noted that only 5 resolutions were found on file demonstrating that Councils were in support of using the OTN funds for OTN needs vs. OTN IT. 12

municipalities have contributed over the years with \$29,000.00 gathered for this purpose. The resolutions collected agreeing to redirecting were from Strong, Sundridge, Kearney, and Joly. N. Kunkel and C. Still shared they are very confident that Burk's Falls will have no issue with the redirection. R. Ward is confident similarity for Armour. This being the case, Council will only commit to \$15,000.00 towards the renovation, the amount that was contributed by those in agreement with the redirection of funds.

N. Kunkel provided a historical overview of the OTN asks through the years.

Secretary C. Barr will draft a letter to the remaining municipalities asking they consider the redirection. Those who said/say no to redirecting funds will have their funds held in the account until such time there is an IT need.

K. Macleod shared that he has resources to be able to cover IT costs for OTN equipment, partnering with Health Teams. He does not foresee requiring the funds reserved for IT. This information will be shared when the ask for reconsideration goes to municipalities.

K. MacLeod will distribute a copy of the drawings to all after the meeting.

Resolution 2022-17 was passed.

5. 2022-18 Moved by Cathy Still- Seconded by Joe Vella  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 9:20 am to meet again on September 2, 2022 at 11:00am. Carried.  
Location will be in person at the AHHC